
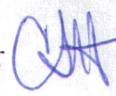


TOWN OF OCEAN VIEW
DELAWARE

June 14, 2022

TO: Honorable Mayor and Council

FROM: Kenneth L. Cimino, Director of Planning, Zoning & Development 

VIA: Carol S. Houck, Town Manager 

SUBJECT: Monthly Update for the Dept. of Planning, Zoning & Development as of June 9, 2022

Maintenance & Operations

ADA sidewalk improvements in Savannah's Landing have been completed for the fiscal year of 2022. To date, 113 of 190 locations have been completed. The remaining 77 driveway aprons will be completed under another contract to be advertised later this year.

Construction activity in Avon Park along Avon Park Boulevard to repair an existing corrugated metal drainage pipe under the roadway that had a deteriorated pipe joint is completed.

Public works staff installed "NO PARKING" signs in Bear Trap Dunes at various locations requested by the Homeowners Association. Mayor and Council authorized the Town Manager to implement these restrictions at the February 2022 meeting.

Public works staff also replaced all the existing "NO PARKING" signs in Avon Park due to:

1. Existing signs are faded.
2. Existing signs convey conflicting messages
3. Existing signs lack appropriate spacing and orientation to the roadway.

This type of sign maintenance is routine and customary.

Routine tree trimming along the right of way is scheduled for June 23, 2022, in the Hunters Run Community. The community has been notified of this upcoming Public Works activity.

Capital Improvement Projects

The West Avenue Streetscape Project is substantially complete. The project team is waiting for plan approval from the Sussex Conservation District for the proposed improvements to 33 West Avenue.

Two bids were received for the Country Village/Country Estates Drainage Improvement Project on May 3rd. The bid prices from both contractors are substantially higher than the Engineers estimate, resulting in the low bid total cost that is \$122,217.26 higher than the Engineers

estimate; see attached report. A request for additional funding and a recommendation for approval of the contract will be made to Mayor and Council at the June 14, 2022 meeting.

A public meeting was scheduled for May 24, 2022, at 6:00 p.m. at 32 West Avenue to discuss the Woodland Avenue Sidewalk Project. Letters were sent to the affected property owners along Woodland Avenue between Caroline Street and Hudson Avenue. Only two residents attended the meeting.

Design of the Woodland Avenue and Daisey Avenue intersection Improvement Project is near completion. Project staff needs to meet with two property owners to discuss access to their commercial property before design can be wrapped up.

Land Use and Development

The Planning and Zoning Commission has recommended the approval of the annexation of a 27.85+/- acre parcel of land located on Woodland Avenue at Mitchell Avenue for a proposed residential community to be named the Villas at Ocean View.

OVBC has entered the final stage of residential construction in the community. The remaining parcels are approved for condominiums. A punch list has been compiled and sent to the developer to begin making repairs to the improvements that will be dedicated to the town.

Code Enforcement

We issued **three (3)** code violation notices for failure to obtain a building permit, **four (4)** code violations for failure to obtain a business license, and sent 37 emails to follow up on potential rental properties without a current rental license. We continue to monitor properties for tall grass and property maintenance violations.

Permits & Certificates of Occupancy (C.O.'s)

Total building & sign permits issued in April & May: **72**
Total C.O.'s issued in April & May: **63**

Business & Rental Licenses

- Total Business & Rental Licenses issued for CY22: **1212**